

Course Outline for the IBM Maximo 7.6 Complete Course

This **24-hour** course includes work management, inventory management, and procurement in Maximo. It begins with an overview of the entire Maximo system and then goes from creating locations through work orders, issuing and ordering inventory and services in Maximo. Students create records in each of the primary Maximo applications and understand how each record relies on others in the Maximo system.

Day 1

1. Maximo Overview: Navigating, Searching, & Queries
2. Work Management Overview – The Maximo Wheel
3. Work Order Tracking Application and Lifecycle: Create, Plan, Schedule, Execute, Follow-up
4. Out-of-the-box Reports

Day 2

1. Practice Exercise on Work Management Lifecycle
2. Locations Application: Create, Edit, Understanding Systems
3. Asset Application: Create, Edit, Move
4. Job Plans Application: Create, Test, Revise
5. Preventive Maintenance Application: Create, Edit, Generate Forecasts and Work Orders
6. Service Requests

Day 3

1. Practice Exercise on Asset Management Lifecycle
2. Storeroom Application: Create
3. Item Master Application: Create, Edit, Add to Storeroom
 - a. Stock Items
 - b. Non-Stock Items
4. Inventory Application: Configure storeroom specific information
5. Inventory Usage Application: Issue Reserved Items, Return Items, Stage Work Order Reservations, and Issue Unplanned Items
6. LEGO Exercise

Day 4

1. Practice Exercise on Inventory Management Lifecycle
2. Purchase Requisition Application
3. Purchase Order Application
4. Receiving Application
5. Invoicing Application
6. Practice Exercise on Procurement Lifecycle
7. Inventory Re-order Process